



## WILMARY CHRISITAN LEARNING CENTRE

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### SCHOOL CALENDAR (2023)

Term & Date	Activity	Facilitator	Participants
<b>TERM 1</b>			
03.01.2023	School office opens	Principal	Administration clerks and cleaners
09.01.2023	Educators report for duty	Principal	All educators
09.01.2023	SMT Meeting	Principal	SMT
10.01.2023	Opening staff meeting	Principal	All staff members
11.01.2023	School opens to learners	Teachers on duty	All educators & learners
13.01.2023	SAPS social crime awareness campaign	SAPS liaison officer	All educators & learners
17.03.2023	PTA Committee	Principal	PTA Members
18.01.2023	General meeting with parents	Principal	Parents/Guardians/educators
20.01.2023	Board meeting	Principal	Board members
27.01.2023	Pre-moderation of formal tasks	HODs	All educators
17.02.2023	Submission of monthly test marks Gr. 10-12	HOD FET	All educators Gr. 10-12
12.03.2023	Paving of the school yard	Principal	Constructors
09.03.2023	Mapungubwe Gr 6 Trip	Ndlovu B.	All Grade 6 learners
17.03.2023	Completion of post moderation	HODs	All the educators
22.03.2023	Submission of schedules to circuits	Principal	SMT
23.03.2023	SMT Meeting	Principal/ Vice-Principal	SMT
23.03.2023	End of Term Staff meeting	Principal/ Vice-Principal	All staff members
24.03.2023	School closes	Teachers on duty	All educators& learners
24.03.2023	Issuing of academic reports	Class teachers	Parents and guardians
26.03.2023 to 01.04.2023	Commerce educational trip to Gauteng	Chairperson trips committee	Educators and commercial subject learners
<b>TERM 2</b>			
12.04.2023	School re-opens	Teacher on duty	All educators & learners
13.04.2023	Pre-Moderation Term Tasks starts	HODs	All staff members
14.04.2023	Board meeting	Board chairperson	All board members
DTA	Physical sciences & Agricultural Sciences trips	Subjects teachers	Learners and educators
21.04.2023	Consultation Day for Grade 12 and other learners with challenges (QPs) and retained learners	Class teachers and all educators	All educators, parents & learners
23.04.2023	Submission of monthly test marks Gr. 10-12	HOD FET	All educators Gr. 10-12
25.04.2023	Consultation day for the whole school	All the educators	All parents, educators & learners
28.04.2023	Grade 5 Trip to Dzata	Ndlovu B.	All Grade 5 learners

12.05.2023	Examination co-ordinating meeting	Principal	All educators
DTA	Mid-year Examination commences	Examination committee	All educators & learners
25.05.2023	Eco-Schools& Day	Eco-schools committee	The whole school, parents
20.06.2023	Submission of Schedule to Circuit	Principal	All educators
22.06.2023	SMT Meeting	Principal/ Vice-Principal	SMT
22.06.2023	End of Term Staff Meeting	Principal	All staff members
23.06.2023	School closes	Teachers on duty	All staff members
23.06.2023	Issuing of academic reports	Class teachers	Parents and guardians
<b>TERM 3</b>			
18.07.2023	Term 3 Begins	Teacher on duty	All educators & learners
18.07.2023	SMT Meeting	Principal/ Vice-Principal	SMT
18.07.2023	Staff Opening meeting	Principal/ Vice-Principal	All educators
21.07.2023	Planning meeting for 2024	Principal	SMT & staff
27.07.2023	Consultation for learners with barriers to learning (QPs) and retained learners	Principal	All educators & Parents/Guardians
27.07.2023	Recruitment of learners commences 2024	Principal & Admin. Clerk	Prospective students
01.08.2023	Parents meeting on academic progress	PTA	SMT, Parents,
18.08.2023	Invigilation workshop	Principal	All educators
18.08.2023	Submission of monthly test marks Gr. 10-12	HOD FET	All educators Gr. 10-12
23.08.2023	Board meeting	Board chairperson	All board members
DTA	Preparatory exams commences	Principal	Educators and Gr 12 learners
25.08.2023	SPCA Gr 6 Trip	Subject teacher- Ndlovu B.	Educator and learners
25.09.2023	Submission of schedules to Circuit	Principal	All educators
27.09.2023	SMT Meeting	Principal/ Vice-Principal	SMT
27.09.2023	End of Term Staff meeting	Principal/ Vice-Principal	All staff members
29.09.2023	School Closes	Teacher on duty	All educators & learners
29.09.2023	Matric Dance 2023	Organising committee	Grade 12 learners, parents and educators
29.09.2023	Issuing of academic reports	Class teachers	Parents and guardians
<b>TERM 4</b>			
<b>1-6.10.2023</b>	Trip to Mpumalanga FET & GET, Polokwane – Foundation Phase	Organising committee	Learners , parents and educators
10.10.2023	Term 4 Begins	Teacher on duty	All educators & learners
11.10.2023	SMT Meeting	Principal/ Vice-Principal	SMT
12.10.2023	Staff Opening meeting	Principal/ Vice-Principal	All educators
14.10.2023	Board and finance meeting	Principal	members
18.10.2023	Annual General Meeting	PTA Chairperson & Principal	All parents /guardians and teachers
18.10.2023	Parent-learner satisfaction surveys	SMT	Parents and learners
20.10.2023	Fun Day	Fundraising committee	Learners & educators
DTA	Final Examinations Gr R-12	Principal/ V-Principal	All educators & learners
09.11.2023	Presentation by resource nurse from Kutama clinic Gr 6	Subject teacher	Educator and learners
17.11.2023	Graduation and Prize Giving Day	Graduation committee	All learners, parents and staff members
01.12.2023	SMT Meeting on Promotion of learners	Principal	SMT

05.12.2023	Submission of schedules to Circuit	Principal	All educators.
08.12.2023	Meeting with parents and learners being progressed and retained.	Principal	Parents/guardians and learners
11.12.2023	Issuing of academic reports	Class teachers	Parents and guardians
15.12.2023	School closes	Teacher on duty	All learners